

**Eastern Sociological Society** (“ESS”) is soliciting proposals for Audio-Visual needs for our 92<sup>nd</sup> Annual Meeting in Boston, MA at the Boston Park Plaza (“BPP”) from March 10-13, 2022.

ESS is a 501c3 non-profit. We were founded in 1930. We are a sociological academic society wherein we promote scholarship, collegiality, access to experienced scholars for insight and guidance, mentorship for students, opportunities to promote and share one’s work, and growth in one’s profession. We are the oldest regional sociological society in the United States. We have approximately 1,200 members. Our conferences traditionally have attendance from 800-1,100.

Our typical conference hours are:

Thursday from 12:30pm-7:00pm

Friday from 8:30am-7:00pm

Saturday from 8:30am-7:00pm

Sunday from 8:30am-1:30pm

Our sessions are each 90 minutes, with a 15 minute break between sessions. Thus, 8:30am-10:00am, with the second session starting at 10:15am-11:45am, etc. We do not have lunch breaks. Each 90 minute time slot has approximately 25 sessions occurring simultaneously, most of which require A/V equipment.

Note: There may be A/V needs Thursday morning from 9:00am-12:00pm. Those would be for one or two sessions only.

For our conference at the BPP, we would need the following:

-Projectors; screens, mics, speakers for presentations in approximately 25 rooms.

-Two-three on-site techs for assistance during the conference.

-Live virtual presentation ability (both for people joining as audience members and as presenters).

-Appropriate audio capacity for in-person and virtual attendees. For virtual audio needs:

-Capacity to hear those presenting virtually both for audience members in-person and for those attending virtually.

**Selection Criteria:** We have found A/V to be our most significant cost to our association. While it is understood that a company needs to make a profit, we are looking for reasonable costs that enable us to share our mission at a cost accessible to our many members and prospects. We host a meeting annually, and would be willing to discuss a multi-year contract.

Timeline for response: Kindly respond by **September 30, 2021 Midnight Eastern Time**. Send questions and responses to [ess@wpunj.edu](mailto:ess@wpunj.edu)

For more background on ESS: Twitter: @essnet; Facebook: EasternSocSociety; Website: [www.essnet.org](http://www.essnet.org)

